

Call to Order: 6:45 p.m.

Adjournment: 8:10 p.m.

Meeting Place: Paulding Co. Hospital Education Room

Presiding Officer: Michael Winans -Chair

Recording Secretary: Jeanise Denning

Board members present: Ronald Etzler, Konnie Gerber, John Kobee, Diane Olwin, Michael Winans

Hospital representation present: Ron Goedde, CEO; Kyle Mawer, COO, Andrew Wannemacher, CFO

Absent: Randy Brooks, Ann Pease, Russell Rager, Medical Staff representation: Dr. Melanie

Schramm, DO Chief of Staff.

AGENDA	DISCUSSION/ CONCLUSIONS	RECOMMENDATIONS/ACTIONS	RESP. PARTY
CALL TO ORDER	Meeting was called to order at 6:45 p.m. by Mr. Winans.		Chair
APPROVAL OF MINUTES	Minutes of the regular meeting of January 2, 2020 were presented for approval.	Mr. Kobee moved to approve the minutes of the January 2, 2020 meeting. Motion was seconded by Ms. Olwin and carried.	N/A
PUBLIC COMMENT	None.		
LIGHTHOUSE ACTIVITY REPORT	The Paulding County Hospital Monthly Hotline Activity Summary was reviewed. There were no incidents and no activity last month.	Information Only	Board Chair
MEDICAL STAFF REPORT AND RECOMMENDATIONS	<p>Ms. Denning reviewed recommendations from the January 16, 2020 Medical Executive meeting.</p> <p>Reappointment applications: Alberto Delgado, MD – Gynecology Benjamin Allen, PA – Ortho Janet Zeedyk, PA – Family Practice Yi Zhuang, MD – Pathology Jeffrey Pruitt, MD – General Surgery John Shaw, MD – General Surgery Lynn Stokey, CRNA Thomas Banas, MD – Neurology Madhav Bhat, MD – Neurology Marlene Bultemeyer, MD – Neurology Ajay Gupta, MD – Neurology James Stevens, MD – Neurology</p> <p>Medical Staff Office Policy: Medical Staff Office Record Retention – Policy was submitted to define the procedure for retaining provider credential files and meeting packets. Medical staff Rules and Regulations were reviewed and updates were presented to reflect our current procedures (Emergency Services G; J, L, M; Radiology/Pathology Consultation request, Surgical care 5, Continuing Medical Education A,B,C.)</p>	Board members reviewed the applications, the supporting documentation, the Department Chairman’s recommendations, Medical Executive Committee’s recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board’s opinion that the presented applicants meet the requirements for Medical Staff appointment and clinical privileges as recommended and it was moved by Mr. Kobee, seconded by Ms. Gerber, and carried to approve the appointments and clinical privileges and all other MEC recommendations as presented.	Chair/ CEO
FINANCE	The Finance Committee met February 6, 2020.		Chair
APPROVAL OF WRITE OFF’S	<p>The following recommendations for submission of accounts to collection were made as follows:</p> <p>For the month 429 accounts for \$125,135.15 were presented for write-off.</p>	Motion was made by Mr. Etzler and seconded by Mr. Kobee to refer the accounts for collection as presented. Motion carried.	CFO/ Chair

CFO REPORT AND FINANCIAL STATEMENTS	<p>Mr. Wannemacher reviewed the December 2019 financial report as follows:</p> <p>For the month of December inpatient admissions were over budget by 10; while patient days were over budget by 42. Swing bed patient days were under budget by 51 for the month.</p> <p>Inpatient revenues were over budget by \$38,875</p> <p>Outpatient revenues were over budget for the month by \$505,861.</p> <p>After adjusting for deductions from revenue and operating expenses, we realized an increase in net assets from operations of \$488,946 for the month a favorable budget variance of \$479,901.</p> <p>With the inclusion of non-operating gains of \$9,205, we realized a increase in net assets of \$498,151 a favorable budget variance of \$487,246.</p> <p>Year-to-date, the increase in net assets from operations is \$375,870 compared to a budgeted increase of \$59,268, creates a favorable variance of \$316,602.</p> <p>With the inclusion of non-operating revenues, the year-to-date increase in total assets is \$499,795 versus a budgeted increase of \$81,582 a favorable variance of \$418,213.</p>	<p>A motion was made by Ms. Gerber seconded by Mr. Kobee to approve the May financial report as presented. Motion carried.</p>	CFO
Bank Securities	<p>Bank Securities were reviewed. It was suggested to transfer \$500,000 out of Farmers & Merchants and place into checking.</p>	<p>A motion was made by Ms. Olwin, seconded by Mr. Kobee to transfer \$500,000 from Farmers & Merchant's to checking. Motion carried.</p>	CFO
CAPITAL EXPENSE REQUEST	<p>Capital Expense Request was presented for Endoscopy processing.</p>	<p>Board members reviewed the CER, supporting documentation and recommendations for Endoscopy processing equipment. A motion was made by Ms. Gerber, seconded by Ms. Olwin to approve CER as presented. Motion carried.</p>	CFO
CAPITAL EXPENSE REQUEST	<p>Capital Expense Request was presented for the purchase of new hospital beds.</p>	<p>Board members reviewed the CER, supporting documentation and recommendations for the purchase of new hospital beds. A motion was made by Mr. Etzler, seconded by Ms. Gerber to approve CER as presented. Motion carried.</p>	CFO
CAPITAL EXPENSE REQUEST	<p>Capital Expense Request was presented for the purchase of new Digital Radiology Equipment. Discussion was also held on some minor room renovations that will be taking place in the Radiology department.</p>	<p>Board members reviewed the CER, supporting documentation and recommendations for Digital Radiology Equipment. A motion was made by Mr. Kobee seconded by Ms. Olwin to approve CER in the amount of \$229,632.54 as presented. Motion carried.</p>	CFO

CAPITAL EXPENSE REQUEST	Capital Expense Request was presented for Laboratory Server.	Board members reviewed the CER, supporting documentation and recommendations for Laboratory server. A motion was made by Ms. Gerber seconded by Mr. Kobee to approve the CER for server as presented. Motion carried.	CFO
QUALITY IMPROVEMENT	Diane presented highlights from the Quality Improvement meeting including: Falls, Emergency Department reports, physician credentialing, medication errors, claims, infection control, CMS quality reporting Press Ganey surveys, chart reviews and department stats.	Motion was made by Mr. Kobee and seconded by Ms. Gerber to accept the quality report as presented. Motion carried.	CEO
OLD BUSINESS	None		
NEW BUSINESS	None		
ADMINISTRATIVE REPORTS	<p>Kyle Mawer, COO presented his report including: Med/Surg and ED staffing, Quality surveys, Physician services, EKG reads, spring health fairs.</p> <p>Ron Goedde, CEO presented his report including: County EMS, Medical director of the Gardens, Rural Healthcare conference, Parkview, Capital projects, provider relations.</p>		
EXECUTIVE SESSION	<p>The chair entertained a motion for retirement to Executive Session for discussion personnel matters and Trade Secrets at 7:45 p.m. All board members, CEO, CFO, COO was present, with the exception, of Mr. Brooks, Ms. Pease and Mr. Rager.</p> <p>Motion by Ms. Gerber seconded by Mr. Kobee to retire to executive session. The Board was polled with the following results: Etzler, yes; Gerber, yes; Kobee, yes; Olwin, yes; Winans, yes.</p> <p>Chair called for return to open public session</p> <p>Motion by Ms. Gerber seconded by Mr. Kobee to return to open session. The Board was polled with the following results: Etzler, yes; Gerber, yes; Kobee, yes; Olwin, yes; Winans, yes.</p>		
ADJOURNMENT	There being no further business, the meeting was adjourned at 8:10 p.m. on motion by Ms. Gerber seconded by Ms. Olwin.		

Michael Winans , Chairperson

John Kobee, Secretary/Treasurer