

BOARD OF TRUSTEES MEETING MINUTES
Regular Meeting

Paulding County Hospital
Thursday, January 2, 2020

Call to Order: 6:45 p.m.

Adjournment: 7:40 p.m.

Meeting Place: Paulding Co. Hospital Education Room

Presiding Officer: Michael Winans -Chair

Recording Secretary: Jeanise Denning

Board members present: Randy Brooks, Ronald Etzler, Konnie Gerber, John Kobee, Diane Olwin, Ann Pease, Russell Rager, Michael Winans

Hospital representation present: Ron Goedde, CEO; Kyle Mawer, COO, Andrew Wannemacher, CFO

Absent: Konnie Gerber, Medical Staff representation: Dr. Melanie Schramm, DO Chief of Staff.

AGENDA	DISCUSSION/ CONCLUSIONS	RECOMMENDATIONS/ACTIONS	RESP. PARTY
CALL TO ORDER	Meeting was called to order at 6:45 p.m. by Mr. Winans.		Chair
APPROVAL OF MINUTES	Minutes of the regular meeting of December 5, 2019 were presented for approval.	Mr. Rager moved to approve the minutes of the December 5, 2019 meeting. Motion was seconded by Mr. Kobee and carried.	N/A
PUBLIC COMMENT	None.		
LIGHTHOUSE ACTIVITY REPORT	The Paulding County Hospital Monthly Hotline Activity Summary was reviewed. There were no incidents and no activity last month.	Information Only	Board Chair
FINANCE	The Finance Committee met January 2, 2020.		Chair
APPROVAL OF WRITE OFF'S	The following recommendations for submission of accounts to collection were made as follows: There are 478 accounts scheduled to go to collection for the month totaling \$263,548.92.	Motion was made by Mr. Kobee and seconded by Ms. Olwin to refer the accounts for collection as presented. Motion carried.	CFO/ Chair
CFO REPORT AND FINANCIAL STATEMENTS	Mr. Wannemacher reviewed the November 2019 financial report as follows: For the month of November 2019 Inpatient admissions were under budget by 0 while patient days were under budget by 14. Swing bed patient days were under budget by 13 for the month. Inpatient charges were over budget by \$27,197 Outpatient charges were over budget for the month by \$245,542. After adjusting for deductions from revenue and operating expenses, we realized a increase in net assets from operations of \$11,446 for the month an	A motion was made by Ms. Pease seconded by Mr. Kobee to approve the May financial report as presented. Motion carried.	CFO

	<p>unfavorable budget variance of \$100,775.</p> <p>With the inclusion of non-operating gains of \$9,882 we realized a increase in net assets of \$21,328 an unfavorable budget variance of \$101,986.</p> <p>Year-to-date, the increase in net assets from operations is \$8,124 compared to a budgeted increase of \$305,702 creates an unfavorable variance of \$297,578.</p> <p>With the inclusion of non-operating revenues, the year-to-date increase in total assets is \$85,341 versus a budgeted increase of \$427,720an unfavorable variance of \$342,379.</p>		
OLD BUSINESS	None		
NEW BUSINESS	Organizational Structure – Review of the Organizational structure chart was reviewed.	A motion was made by Mr. Rager, seconded by Mr. Kobee to approve the Organizational structure chart as presented. Motion carried.	CEO
ADMINISTRATIVE REPORTS	<p>Kyle Mawer, COO presented his report including: Med/Surg renovation plans, pharmacy renovation, respiratory therapy purchases, Physician Services collection process, Physician office coverage, specialty services, EKG reads, Flu shot compliance, Occupational health, activity analysis.</p> <p>Ron Goedde, CEO presented his report including: Community Outreach, capital projects, and Provider relations.</p>		
EXECUTIVE SESSION	<p>The chair entertained a motion for retirement to Executive Session for discussion personnel matters and Trade Secrets at 7:35 p.m. All board members, CEO, CFO, COO were present with the exception of Ms. Gerber.</p> <p>There was no executive business to discuss.</p> <p>Chair called for return to open public session</p>		
ADJOURNMENT	<p>There being no further business, the meeting was adjourned at 7:35 p.m. on motion by Mr. Brooks seconded by Mr. Kobee</p>		

Michael Winans , Chairperson

John Kobee, Secretary/Treasurer