

BOARD OF TRUSTEES MEETING MINUTES
Regular Meeting

Paulding County Hospital
Thursday, March 5, 2020

Call to Order: 6:45 p.m.

Adjournment: 8:10 p.m.

Meeting Place: Paulding Co. Hospital Education Room

Presiding Officer: Michael Winans -Chair Recording Secretary: Jeanise Denning

Board members present: Ronald Etzler, Konnie Gerber, John Kobee, Diane Olwin, Ann Pease, Russell Rager (via tele-communication), Michael Winans

Hospital representation present: Ron Goedde, CEO; Kyle Mawer, COO, Andrew Wannemacher, CFO

Absent: Konnie Gerber Medical Staff representation: Dr. Melanie Schramm, DO Chief of Staff.

AGENDA	DISCUSSION/ CONCLUSIONS	RECOMMENDATIONS/ACTIONS	RESP. PARTY
BKD PRESENTATION OF FINANCIAL AUDIT	Michael Earls, CPA presented the Paulding County Hospital Auditor's Reports and Financial Statements	Motion was made by Mr. Kobee and seconded by Mr. Etzler to accept the audited financial statement presented by BKD. Motion was approved. Paulding County Hospital 2019 audited financial statement is available to the public upon request	
CALL TO ORDER	Meeting was called to order at 7:10 p.m. by Mr. Winans.		Chair
APPROVAL OF MINUTES	Minutes of the regular meeting of February 6, 2020 were presented for approval.	Mr. Kobee moved to approve the minutes of the February 6, 2020 meeting. Motion was seconded by Ms. Pease and carried.	N/A
PUBLIC COMMENT	None.		
LIGHTHOUSE ACTIVITY REPORT	The Paulding County Hospital Monthly Hotline Activity Summary was reviewed. There were no incidents and no activity last month.	Information Only	Board Chair
MEDICAL STAFF REPORT AND RECOMMENDATIONS	Ms. Denning reviewed recommendations from the February Medical Executive meeting. Including: Medical Staff Officers for March 2020 – February 2021 Virginia Halachanova, MD – Chief of Staff Wendell Spangler, MD – Vice Chief of Staff Timothy Hogan, MD – Secretary Treasurer. Committee Assignments were also reviewed and approved as presented.	Board members reviewed the MEC recommendations. Ms. Olwin moved to approve recommendations as presented, seconded by Mr. Kobee, and carried.	Chair/ CEO
FINANCE	The Finance Committee met March 5, 2020		Chair

APPROVAL OF WRITE OFF'S	The following recommendations for submission of accounts to collection were made as follows: There were 453 accounts for the month totaling \$168,577.80	Motion was made by Mr. Rager and seconded by Mr. Kobee to refer the accounts for collection as presented. Motion carried.	CFO/ Chair
CFO REPORT AND FINANCIAL STATEMENTS	Mr. Wannemacher reviewed the January 2020 financial report as follows: For the month of January, Inpatient admissions were over budget by 1 while patient days were under budget by 16. Swing bed patient days were over budget by 7 for the month. Inpatient charges were over budget by \$141,940 Outpatient charges were over budget for the month by \$256,928. After adjusting for deductions from revenue and operating expenses, we realized a increase in net assets from operations of \$47,623 for the month an favorable budget variance of \$28,425. With the inclusion of non-operating gains of \$15,288 we realized a increase in net assets of \$62,911 a favorable budget variance of \$30,683. Year-to-date, the increase in net assets from operations is \$47,623 compared to a budgeted increase of \$19,198 creates a favorable variance of \$28,425. With the inclusion of non-operating revenues, the year-to-date increase in total assets is \$62,911 versus a budgeted increase of \$32,228 a favorable variance of \$30,683.	A motion was made by Ms. Pease seconded by Mr. Kobee to approve the May financial report as presented. Motion carried.	CFO
CEO SALARY REVIEW	CEO salary review was discussed.	Motion was made by Mr. Kobee, seconded by Mr. Etzler to approve salary increase as presented by the finance committee. Motion carried.	
OLD BUSINESS	None		
NEW BUSINESS	Election of Officers: REMINDER: Rolling Leadership- The model would be the elected Secretary/Treasurer would serve 1 year, then rotate into the Vice- Chair for 1 year, and proceed into Chair for a	Mr. Kobee nominated Mr. Winans for the office of Secretary/Treasurer, Mr. Etzler seconded the nomination. Motion carried. Ms. Gerber will move into the roll	

	<p>2 year period. This process will begin in the elections of 2020.</p> <p>The floor was opened for nominations for Chairperson, Vice-Chairperson, and Secretary/Treasurer for the coming year.</p> <p>COMMITTEE ASSIGNMENTS: (First member listed is chair of that committee)</p> <p>Building & Grounds/Technology: Winans, Rager, Gerber</p> <p>Finance: Winans, Gerber, Etzler, Kobee</p> <p>Governance: Olwin, Brooks, Pease</p> <p>Human Resources: Etzler, Kobee</p> <p>Physician Relations: Rager, Winans, Pease</p> <p>Quality Improvement: Olwin, Pease, Winans.</p> <p>New member will be asked if they want to be on the Human Resource Committee to fill vacancy.</p>	<p>of Chair and Mr. Kobee will move into the Vice Chair position. There were no additional nominations. The nomination was put to a vote and carried. Motion by Mr. Kobee, seconded by Mr. Etzler to approve committee assignments as presented. Motion carried.</p>	
	<p>MEETING DATES:</p> <p>Following general discussion, all were in agreement to continue with the current schedule of the first Thursday of the month at 6:45 p.m. as follows:</p> <p>2020 April 2 May 7 June 4 July – No meeting August 6 September 3 October 1 November 5 December 3</p> <p>2021 January 7 February 4 March 4</p> <p>Annual Organizational Meeting:</p>		

	March 4, 2020.		
ADMINISTRATIVE REPORTS	<p>Kyle Mawer presented his report including: Nursing positions, Quality reviews, Respiratory positions, Physician Services updates, EKG reads, spring health fairs.</p> <p>Ron Goedde, CEO presented his report including: Community outreach activity for the month, Capital projects, and provider relations.</p>		
EXECUTIVE SESSION	<p>The chair entertained a motion for retirement to Executive Session for discussion personnel matters and Trade Secrets at 7:35 p.m. All board members, CEO, CFO, CNO were present with the exception of Ms. Gerber.</p> <p>Motion by Ms. Pease seconded by Ms. Olwin to retire to executive session. The Board was polled with the following results: Etzler, yes; Kobee, yes; Olwin, yes; Pease yes; Rager, yes; Winans, yes.</p> <p>Chair called for return to open public session</p> <p>Motion by Ms. Pease seconded by Ms. Olwin to return to open session. The Board was polled with the following results: Etzler, yes; Kobee, yes; Olwin, yes; Pease yes; Rager, yes; Winans, yes.</p>		
LIGHTHOUSE REPORT	Lighthouse Monthly Activity Summary was reviewed. There were no reports.		
ADJOURNMENT	There being no further business, the meeting was adjourned at 8:10 p.m. on motion by Ms. Pease seconded by Mr. Kobee		

Michael Winans , Chairperson

John Kobee, Secretary/Treasurer