

**BOARD OF TRUSTEES MEETING MINUTES**  
**Regular Meeting**

**Paulding County Hospital**  
**Thursday, March 4, 2021**

Call to Order: 6:45 p.m.

Adjournment: 8:00 p.m.

Meeting Place: Paulding Co. Hospital Education Room

Presiding Officer: Konnie Gerber -Chair

Recording Secretary: Jeanise Denning

Board members present: Candice Elliott, Ronald Etzler, Konnie Gerber, Diane Olwin, Ann Pease, Beth Stoller, Michael Winans

Hospital representation present: Ron Goedde, CEO; Kyle Mawer, COO, Andrew Wannemacher, CFO,

Absent: Medical Staff representation: John Kobee, Dr. Wendell Spangler, MD Chief of Staff.

| <b>AGENDA</b>                                   | <b>DISCUSSION/<br/>CONCLUSIONS</b>  | <b>RECOMMENDATIONS/ACTIONS</b>  | <b>RESP.<br/>PARTY</b> |
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| <b>CALL TO ORDER</b>                            | Meeting was called to order at 6:45 p.m. by Ms. Gerber.   |   | Chair                  |
| <b>NEW BOARD MEMBER</b>                         | Ms. Beth Stoller was introduced and welcomed to the group.  |   |                        |
| <b>APPROVAL OF MINUTES</b>                      | Minutes of the regular meeting of February 4, 2021 were presented for approval.   | Mr. Etzler moved to approve the minutes of the April 2021 meeting. Motion was seconded by Ms. Elliott and carried.  | N/A                    |
| <b>PUBLIC COMMENT</b>                           | None.   |   |                        |
| <b>LIGHTHOUSE ACTIVITY REPORT</b>               | The Paulding County Hospital Monthly Hotline Activity Summary was reviewed. There were no incidents and no activity last month.   | Information Only  | Board Chair            |
| <b>MEDICAL STAFF REPORT AND RECOMMENDATIONS</b> | Ms. Denning reviewed recommendations from the February 2021 Medical Executive meeting including:<br>Initial Applications<br>Jean Paul Amegee, MD – Courtesy Emergency Medicine<br>Jason Hanna, MD – Courtesy Orthopedic Surgery.<br>Alex Villavicencio, NP – Allied Health/Orthopedics<br><br>Election of Medical Staff Officers / Committee Assignments<br>Chief of Staff – Wendell Spangler, MD<br>Vice Chief – Timothy Hogan, MD<br>Secretary/Treasurer – Nigel Hogan, DO<br><br>OPPE/FPPE<br>Recommendation was made to move the following providers from FPPE to OPPE:<br>Kathleen Rocco, MD | Board members reviewed the supporting documentation, the Department Chairman’s recommendations, Medical Executive Committee’s recommendations, and information received. Based on this review, it is the Board’s opinion that the presented applications for Medical Staff and privileges, Medical Staff Officers, and OPPE recommendation be approved as recommended and it was moved by Mr. Winans, seconded by Ms. Olwin, and carried to approve the recommendations as presented. | Chair/<br>CEO          |

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|  | Lui Shujuan, MD<br>Kai Wang, MD<br>Logan Rieman, NP<br>Melinda Hendricks-Jones, NP<br>Ayad Agha, DO<br>Alex Lu, MD   |  |               |
| <b>FINANCE</b>                             | The Finance Committee met March 4, 2021.   |  | Chair         |
| <b>APPROVAL OF WRITE OFF'S</b>             | The following recommendations for submission of accounts to collection were made as follows:<br>There were 281 accounts for the month totaling \$110,289.78.   | Motion was made by Mr. Etzler and seconded by Ms. Pease to refer the accounts for collection as presented. Motion carried. | CFO/<br>Chair |
| <b>CFO REPORT AND FINANCIAL STATEMENTS</b> | Mr. Wannemacher reviewed the financial report as follows:<br>For the month of January:<br>Inpatient discharges were over budget by 12; while patient days were under budget by 71.<br>Swing bed patient days were under budget by 29 for the month.<br>Inpatient charges were over budget by \$168,824.<br>Outpatient charges were under budget for the month by \$113,951.<br><br>After adjusting for deductions from revenue and operating expenses, we realized a decrease in net assets from operations of \$300,244 for the month an unfavorable budget variance of \$296,067.<br>With the inclusion of non-operating gains of \$313,913 we realized a increase in net assets of \$13,669 an favorable budget variance of \$3,624.<br>Year-to-date, the decrease in net assets from operations is \$300,244 compared to a budgeted decrease of \$4,176 creates an unfavorable variance of \$296,067.<br>With the inclusion of non-operating revenues, the year-to-date increase in total assets is \$13,669 versus a budgeted increase of \$10,045 a favorable variance of \$3,624. | A motion was made by Mr. Winans seconded by Mr. Etzler to approve the financial report as presented . Motion carried.      | CFO           |

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|  | CEO Salary Review will be reviewed in Executive Session.  |   |  |
| <b>SAFETY MANAGEMENT PROGRAM OVERVIEW 2020/ SAFETY FOCUS 2021</b>        | Kyle Mawer, COO presented to Safety Management Overview and 2021 Safety Focus.  | A motion was made by Ms. Olwin seconded by Ms. Pease to approve the Safety Management Overview 2020 and Safety Focus for 2021 as presented . Motion carried   |  |
| <b>QUALITY IMPROVEMENT / LEGAL COMPLIANCE AUDIT</b>                      | Kyle Mawer, COO presented to 4 <sup>th</sup> quarter 2020 quality improvement board summary report as well as 4 <sup>th</sup> quarter 2020 legal compliance audits.   | A motion was made by Ms. Pease seconded by Ms. Elliott to approve the Quality Improvement/Legal Compliance report as presented . Motion carried   |  |
| <b>ADMINISTRATIVE REPORTS</b>  | <p>Kyle Mawer, COO presented his report including: Open clinical positions, Sterile processing, Case Management/Infection Control/Quality, Physician Services, Respiratory, Spring Health Fair, Covid-19 Updates.</p> <p>Ron Goedde, CEO presented his report including: Pandemic – Covid -19, Community Outreach, Hospital Staffing, Capital Projects, Provider Relations, PCHF.</p>   |   |  |
| <b>EXECUTIVE SESSION</b>   | <p>The chair entertained a motion for retirement to Executive Session for discussion personnel matters and Trade Secrets at 7:50 p.m. All board members, CEO, CFO, COO were present with the exception of Mr. Kobee.</p> <p>Motion by Ms. Pease seconded by Ms.Olwin to retire to executive session. The Board was polled with the following results: Elliott, yes; Etzler, yes; Gerber, yes; ;Olwin, yes; Pease yes; Stoller, yes; Winans, yes.</p> <p>Chair called for return to open public session</p> <p>Motion by Ms. Pease seconded by Mr. Etzler to return to open session. The Board was polled with the following results: Elliott, yes; Etzler, yes; Gerber, yes; Kobee, yes; Olwin, yes; Pease yes; Stoller yes; Winans, yes.</p> |   |  |
| <b>ELECTION OF OFFICERS/COMMITTEE ASSIGNMENTS ORGANIZATIONAL MEETING</b> | <p>Yearly review of Officers and Committee Assignments – Section K – Officers : Officers are elected for a two year term. 2021 is the beginning of the second year.</p> <p>There were two openings on Committee Assignments. Ms Stoller volunteered to be a member of the building and Grounds/Technology Committee and the Physician Relations Committee. Mr. Winans will Chair the Physician Relations Committee.</p> <p>Konnie Gerber – Chair<br/>John Kobee – Vice Chair<br/>Michael Winans – Secretary</p> <p>Board of Trustee meetings will be held on the first Thursday of each month at 6:45 p.m. in the Paulding County Hospital Education room.</p>  | <p>A motion was made by Ms. Pease seconded by Ms. Olwin to approve the Board of Trustees officers and Committee Assignments and Organizational meeting dates on the first Thursday of each month at 6:45 p.m. in the Paulding County Hospital Education Room. Motion carried.</p> |  |

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| <b>CEO COMPENSATION REVIEW</b> | CEO compensation was reviewed in Executive Session and details will be forwarded to Human Resources.                    | A motion was made by Mr. Winans, seconded by Ms. Pease to approve CEO compensation as stated in letter to HR. Motion carried. |
| <b>ADJOURNMENT</b>             | There being no further business, the meeting was adjourned at 8:30 p.m. on motion by Ms. Pease seconded by Ms. Elliott. |   |

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Konnie Gerber, Chairperson

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Michael Winans, Secretary/Treasurer