

BOARD OF TRUSTEES MEETING MINUTES
Regular Meeting

Paulding County Hospital
Thursday, September 2, 2021

Call to Order: 6:45 p.m.

Adjournment: 7:50 p.m.

Meeting Place: Paulding Co. Hospital Education Room

Presiding Officer: Konnie Gerber -Chair

Recording Secretary: Jeanise Denning

Board members: Candice Elliott, Ronald Etzler, Konnie Gerber, John Kobee, Diane Olwin, Ann Pease, Beth Stoller, Michael Winans

Hospital representation: Ron Goedde, CEO; Kyle Mawer, COO, Andrew Wannemacher, CFO, Chief of Staff

Absent Andrew Wannemacher, CFO; Dr. Wendell Spangler, MD Chief of Staff.

AGENDA	DISCUSSION/ CONCLUSIONS	RECOMMENDATIONS/ACTIONS	RESP. PARTY
CALL TO ORDER	Meeting was called to order at 6:45 p.m. by Ms. Gerber.		Chair
APPROVAL OF MINUTES	Minutes of the regular meeting of August 5, 2021 were presented for approval.	Mr. Kobee moved to approve the minutes of the August 5, 2021 meeting. Motion was seconded by Ms. Elliott and carried.	N/A
PUBLIC COMMENT	None.		
LIGHTHOUSE ACTIVITY REPORT	The Paulding County Hospital Monthly Hotline Activity Summary was reviewed. There were no incidents and no activity last month.	Information Only	Board Chair
MEDICAL STAFF REPORT AND RECOMMENDATIONS	Ms. Denning reviewed recommendations from the August 2021 Medical Executive meeting including New Application: Craig Hanson, MD – OB/GYN Reappointment – Nigel Hogan, DO Medical Staff Bylaws, Rules & Regulations first reading. OPPE review, FPPE review.	Board members reviewed the supporting documentation, the Department Chairman’s recommendations, Medical Executive Committee’s recommendations, and information received. Based on this review, it is the Board’s opinion that the presented applications, Bylaws, Rules & Regulations, OPPE/FPPE report be approved as recommended and it was moved by Ms. Elliott, seconded by Ms. Pease, and carried to approve the recommendations as presented.	Chair/ CEO
FINANCE	The Finance Committee met September 2, 2021.		Chair
APPROVAL OF WRITE OFF’S	The following recommendations for submission of accounts to collection were made as follows: There were 368 accounts scheduled to go to collection for the month totaling \$176,813.87.	Motion was made by Mr. Winans and seconded by Mr. Kobee to refer the accounts for collection as presented. Motion carried.	CFO/ Chair

CFO REPORT AND FINANCIAL STATEMENTS	<p>Mr. Winans reviewed the financial report as follows: For the month of July</p> <p>Inpatient discharges were under budget by 5; while patient days were under budget by 13. Swing bed patient days were under budget by 23 for the month.</p> <p>Inpatient charges were under budget by \$187,284.</p> <p>Outpatient charges were over budget for the month by \$138,665.</p> <p>After adjusting for deductions from revenue and operating expenses, we realized a decrease in net assets from operations of \$143,071 for the month an unfavorable budget variance of \$138,686.</p> <p>With the inclusion of non-operating gains of \$21,035 we realized a decrease in net assets of \$122,037 an unfavorable budget variance of \$132,584.</p> <p>Year-to-date, the decrease in net assets from operations is \$450,505 compared to a budgeted decrease of \$31,531 creates an unfavorable variance of \$418,974.</p> <p>With the inclusion of non-operating revenues, the year-to-date increase in total assets is \$7,212 versus a budgeted increase of \$75,840 an unfavorable variance of \$68,627/</p>	A motion was made by Ms. Pease. seconded by Ms. Stoller to approve the financial report as presented. Motion carried.	CFO
QUALITY/LEGAL COMPLIANCE	Kyle Mawer, COO presented the Quality/Legal Compliance report including: Accuracy of lab charges, license verifications, QI Board Summary Report with Stats,	A motion was made by Ms. Stoller. seconded by Mr. Kobee to approve the Quality and Legal Compliance report as presented. Motion carried.	
EMPLOYEE CHRISTMAS GIFT	Ron Goedde, CEO presented holiday gift ideas for the employees.	A motion was made by Mr. Kobee, seconded by Mr. Winans to approve HR to purchase Holiday Gifts for the employees. Motion carried.	
BOARD COMMITTEE ASSIGNMENTS	<p>With the resignation of Diane Olwin, the governance and the Quality Improvement Committees both need to have committee member replaced.</p> <p>Ms. Stoller volunteered to chair the Quality Committee and Ms. Gerber volunteered to chair the Governance committee.</p>	A motion was made by Mr. Kobee and seconded by Ms. Pease to approve the new committee assignment. Motion carried.	
ADMINISTRATIVE	Kyle Mawer, COO presented his report including: Clinical open positions, Physician		

REPORTS	updates, Joint commission readiness, Physician Services, new PT services, Occupational Health programs, Covid-19 updates. Ron Goedde, CEO presented his report including: Pandemic – Covid 19, Community Outreach, Hospital Staffing, Capital Projects.
EXECUTIVE SESSION	The chair entertained a motion for retirement to Executive Session for discussion personnel matters and Trade Secrets at 7:50 p.m. All board members, CEO, and COO were present. No items to discuss in executive session.
ADJOURNMENT	There being no further business, the meeting was adjourned at 7:50 p.m. on motion by Pease seconded by Ms. Stoller.

Konnie Gerber, Chairperson

Michael Winans, Secretary/Treasurer