

BOARD OF TRUSTEES MEETING MINUTES
Regular Meeting

Paulding County Hospital
Thursday, September 7, 2023

Call to Order: 6:00 p.m.

Adjournment: 6:50 p.m.

Meeting Place: Paulding Co. Hospital Education Room

Presiding Officer: John Kobee -Chair

Recording Secretary: Jeanise Denning

Board members: Candice Elliott, Ronald Etzler, Konnie Gerber, John Kobee, Ann Pease, Beth Stoller, Jason Thornell, Michael Winans

Hospital representation: Ron Goedde, CEO; Kyle Mawer, COO, Andrew Wannemacher, CFO, Chief of Staff

Absent: Michael Winans, Dr. Nigel Hogan, DO Chief of Staff

AGENDA	DISCUSSION/ CONCLUSIONS	RECOMMENDATIONS/ACTIONS	RESP. PARTY
CALL TO ORDER	Meeting was called to order at 6:00 p.m. by Mr. Kobee.		Chair
APPROVAL OF MINUTES	Minutes of the regular meeting of August 3, 2023 were presented for approval.	Ms. Stoller moved to approve the minutes of the August 3, 2023 meeting. Motion was seconded by Ms. Elliott and carried.	N/A
PUBLIC COMMENT	None.		
LIGHTHOUSE ACTIVITY REPORT	The Paulding County Hospital Monthly Hotline Activity Summary was reviewed. There were no incidents and no activity last month.	Information Only	Board Chair
FINANCE	The Finance Committee met September 7, 2023.		Chair
CFO REPORT AND FINANCIAL STATEMENTS	Mr. Wannemacher reviewed the financial report as follows: For the month of July inpatient discharges were under budget by 9; while patient days were under budget by 35. Swing bed patient days were over budget by 2 for the month. Inpatient charges were over budget by \$51,766. Outpatient charges were over budget for the month by \$103,121. After adjusting for deductions from revenue and operating expenses, we realized a increase in net assets from operations of \$2,244 for the month a favorable budget variance of \$ 145,797. With the inclusion of non-operating gains of \$33,453 we realized an increase in net assets of \$35,697	A motion was made by Mr. Etzler seconded by Ms. Gerber to approve the financial report as presented. Motion carried.	CFO

	<p>a favorable budget variance of \$169,071. Year-to-date, the increase in net assets from operations are \$103,994 compared to a budgeted decrease of \$1,012,786 creates a favorable variance of \$1,116,780.</p> <p>With the inclusion of non-operating revenues, the year-to-date increase in total assets is \$282,184. versus a budgeted decrease of \$940,073 a favorable variance of \$1,222,257.</p>		
QUALITY/LEGAL COMPLIANCE	<p>Ms. Stoller presented highlights from the Quality/Legal Compliance meeting including Validation Surveys, Accuracy of Lab Charges, License Verifications, OSHA Log, RAC letters, Breach notification, Vendor Checklist Progress, Quality Improvement Board Summary Report.</p>	<p>A motion was made by Ms. Elliott, seconded by Ms. Pease, to approve the Quality/Legal Compliance report as presented. Motion carried.</p>	
ADMINISTRATIVE REPORTS	<p>Kyle Mawer, COO presented his report including Med/Surg staffing and education, Open Positions, Transfer Agreement, Respiratory, Physician Services, Specialty Clinics, Lab Services, EPIC upgrade, Clinical Stats.</p> <p>Ronald Goedde, CEO presented his report including Community Outreach, Hospital Staffing, Capital Projects, Provider updates.</p>		
EXECUTIVE SESSION	<p>The chair entertained a motion for retirement to Executive Session for discussion personnel matters and Trade Secrets at 6:50 p.m. All board members, CEO, CFO, COO was present except for Mr. Winans.</p> <p>Motion by Ms. Gerber seconded by Ms. Elliott to retire to executive session. The Board was polled with the following results: Elliott, yes; Etzler, yes; Gerber, yes; Kobee, yes; Pease yes; Stoller, yes; Thornell, yes.</p> <p>The chair called for a return to open public session.</p> <p>Motion by Ms. Pease seconded by Mr. Etzler to return to open session. The Board was polled with the following results: Elliott, yes; Etzler, yes; Gerber, yes; Kobee, yes; Pease yes; Stoller, yes; Thornell, yes.</p>		
OCTOBER MEETING DATE	<p>Paulding County Hospital (CT Renovation Project) is being honored at the Paulding County Chamber of Commerce Banquet on October 5, 2023. In order to receive the award, the scheduled board meeting for October 5, 2023, will be rescheduled to October 3, 2023. A public notice will be sent to the West Bend News the week of September 25, 2023, for publication.</p>		
ADJOURNMENT	<p>There being no further business, the meeting was adjourned at 6:50 p.m. on motion by Ms. Gerber seconded by Ms. Elliott.</p>		

John Kobee, Chairperson

Jason Thornell, Secretary/Treasurer